

Advanced Placement Testing Procedures

Make sure you know the location of the testing site(s) for the AP Exams(s) you are taking. Plan to arrive a few minutes prior to the stated test time to allow for appropriate seating, attendance checks, and other necessary pre-test procedures to be completed. This will ensure that you have the most comfortable testing environment possible and reduce your stress.

Each exam requires additional time to grid information needed by the Advanced Placement Services personnel in New Jersey so they can correctly grade your exam and send the test scores to you and the institutions you specify. This means the amount of time you will need to complete all testing procedures will require approximately forty-five (45) minutes longer than actual testing times. The pick-up times on the published schedule reflect the time the test ended last year to help you plan your transportation and pick-up times accordingly.

If you are driving to and from your test site, please drive carefully.

The closest parking for the Civic Center is near the park. The parking lot for the Moose Lodge fills up quickly. It will take you several minutes to get parked and to check in so plan the additional minutes into your arrival time so you can get to the testing site BEFORE testing begins.

You will recognize some of the testing administrators. Others will not be familiar to you, however; all have been trained and they are there to direct and assist you.

Should there be a one hour delay for the opening of schools, follow the delayed opening schedule and report for morning testing one hour later than originally scheduled. If there is a two hour delay, morning testing will be delayed one hour, please allow sufficient time to drive safely. Afternoon testing will begin one hour later than scheduled for a one hour delay. The only exception is if the test is scheduled at the Wicomico Youth and Civic Center. We cannot reschedule WYCC so all of those tests will begin on time regardless of a delay. Please drive carefully and give yourself plenty of time.

Cell phones, Smartphones, I-Pods, MP3 players, and other digital devices are prohibited in the testing sessions. Advanced Placement Testing Service clearly state that students with these devices after testing begins can and will have their test scores nullified and no credit will be awarded. Please be advised these rulings apply to all students across the United States that take AP Tests. We will not hold your cell phone or device for you. Please leave them at home or locked in your car.

Before testing go to bed at a reasonable time and try to get a good night's sleep. Test students should try to eat breakfast/lunch and use the rest room prior to coming to the testing site. Relax and approach the test with confidence and a "can-do" attitude. After all, most of you have been exposed to Advanced Placement classes for almost one school year or more. Be serious and follow the instructions given to you by test administrators.

Bring two sharpened No. 2 pencils and two blue or black ink ball point pens with you to the testing site.

Students are excused from returning to school after testing. Please monitor your attendance to be sure that the absence is marked excused.