

PARKSIDE HIGH SCHOOL

1015 Beaglin Park Drive
Salisbury, MD 21804
(410) 677-5143

August 21, 2020

Dear Parkside RAM Families:

Welcome to the 2020-2021 school year at Parkside High School. As you know, we will begin our school year VIRTUALLY for semester 1. Our teachers, staff and administrators are working hard to make this school year just as rigorous, challenging, and encouraging as every other year at Parkside! We are committed to making our students and families feel supported as we continue to be our same **RAMFAM, Together Across the Distance**.

VIRTUAL instruction this fall means our teachers will deliver live online instruction via the ZOOM platform daily at designated class period times between 10:15 a.m. and 2:30 p.m. (See Schedule Below) Your student will need to login to their individual laptop, be present and interact with the class just as they would in our school building. In addition to class attendance, there is also an expectation that work assigned through Google Classroom will be completed outside of the synchronous (live) class time such as homework and projects. These assignments will be graded, and attendance will be taken each period. This is very different than in the spring. We will begin with live online class September 8, 2020, for all students.

As indicated in our WCPS Recovery Plan, page 12, we will maximize learning and target learning loss in high schools by utilizing a modified semester-based schedule where students will earn a credit at the end of each semester course. This model will allow for students and teachers to focus on a more manageable course load as compared to our traditional year-long 7 period day schedule. This modification will provide most students the opportunity to earn 8 credits per school year. Below is an outline of both the VIRTUAL High School Schedule for semester 1 (see **YOU ARE HERE**) and the In Person Schedule which will be in place when we return to our building. Please note that semester 1 VIRTUAL synchronous (live) class time will be each Monday, Tuesday, Thursday and Friday. Wednesdays will be asynchronous (no live instruction) time to complete homework and assignments.

WCPS Virtual Schedule High School w/Office Hours		
Office Hours	7:45 - 10:10	
<ul style="list-style-type: none"> Reteaching Small Group Instruction Student/Parent Meetings 		
Virtual Class 1	10:15 - 11:00	45 Minutes
5- Minute Transition		
Virtual Class 2	11:05 - 11:50	45 Minutes
Lunch	11:50 - 12:15	
5- Minute Transition		
Virtual Class 3	12:20 - 1:05	45 Minutes
5- Minute Transition		
Virtual Class 4	1:10 - 1:55	45 Minutes
5- Minute Transition		
FLEX if applicable Class 5	2:00 - 2:30	
Office Hour	2:00 - 3:00	1 hour
<ul style="list-style-type: none"> Reteaching Small Group Instruction Student/Parent Meetings 		
<p>Monday, Tuesday, Thursday, and Friday will follow above schedule. This time will be dedicated to synchronous or asynchronous, teacher-led learning.</p> <p>Wednesday will be asynchronous, PLCs, grading, student feedback, small group instruction and individual student support.</p>		

YOU ARE HERE

WCPS In Person Schedule High School w/FLEX		
Class 1	7:45 - 9:05	80 Minutes
5- Minute Transition		
Class 2	9:10 - 10:30	80 Minutes
5- Minute Transition		
FLEX/Announcements/Study Hall/Social Emotional Lessons	10:35 - 11:20	45 Minutes
5- Minute Transition Class 5		
Class 3	11:25 - 1:20	85 Minutes
Lunch 1	11:25 - 11:50	
Lunch 2	11:55 - 12:20	
Lunch 3	12:25 - 12:50	
Lunch 4	12:55 - 1:20	
5- Minute Transition		
Class 4	1:25 - 2:45	80 Minutes
Student Dismissal	2:45	

Student schedules will be available beginning September 1, 2020, through the Family Portal. Instructions to access Family Portal are below. **We have included your student lunch ID# on the printed label on the bottom right corner of the Student Personal Data and Emergency Form IN THIS MAILING!!!!!!**

Family Portal Opens Sept 1 for 2020-2021

Family Portal for Parents/Guardians:

Login ID: student's full last name (all lower case, special characters and spaces removed, not to exceed 14 characters) + first initial of student first name + the last 4 digits of the student's Social Security Number.

Password: Student's 5-digit lunch number (**this number is printed on the label on the bottom right of your Student Personal Data and Emergency Form in this mailing**). This is temporary; the parent will choose a new password the first time they log on.

Example: Your student is John A. Smith-Jones with the social security number xxx-xx-1234. John's lunch number is 98765. The **login id will be smithjonesj1234** and the **temporary password is 98765**.

Family Portal for Students:

Login ID: student's last name (all lower case, special characters and spaces removed, not to exceed 14 characters) + first initial of student first name + the last 5 digits of the student's local ID number (printed on student schedules and report cards).

Password: Student's 5-digit lunch number. This is temporary; the student will choose a new password the first time they log on.

Example: Student John A. Smith-Jones with the local Student ID number 110098765 and lunch number 23456. The login id will be smithjonesj98765 and the temporary password is 23456.

For our 2020-2021 school year, Parkside High welcomes 13 new staff members and a new Dean of Students, Lisa McKinnon, who was Parkside's Teacher of the Year and Teacher of the Year for Wicomico County for 2018-2019. Parkside is a comprehensive high school and houses the school system's Career and Technical Education Center (CTE). We are proud to report that Parkside High School received the designation of a 4 STAR MARYLAND HIGH SCHOOL for the 2019-2020 school year. We earned a bronze medal in the 2016 U.S. News & World Report Best High Schools Rankings and are recognized nationally. Our school also received the SILVER Award this past school year for our work with Positive Behavior Interventions and Supports, PBIS; and Parkside is a proud Maryland Green School for our conservation and restoration efforts.

It is our goal at Parkside to prepare ALL our students to be College and Career Ready. Parkside has many exciting and challenging academic courses including Advanced Placement, Dual Enrollment, and Career and Technical Education programs. Parkside also offers many support services, tutoring and credit recovery opportunities through our Step Up program.

In order to make the most of these and other opportunities available at Parkside, you will need to live the vision of our **RAMFAM**. We are RAMFAM. We are RESPECTFUL to others and ATTEND classes every period, every day. We MANAGE our time and FOCUS on ACHIEVEMENTS for a MEANINGFUL experience at PHS. Demonstrating these RAMFAM characteristics:

R-Respectful
A-Attendance
M-Management
F-Focused
A-Achievement
M-Meaningful

will make this high school experience the most exciting and enriching time of your life. The administrators, teachers, and staff are committed to offering you a world class education in a safe and fun learning environment. As a part of our Parkside RAM family, RAMFAM, we are confident you will find all the academic opportunities you seek while making great memories to last a lifetime.

Reminders and Upcoming Events:

- **Laptop distribution** – September 1- 3, more details will be provided soon.
- **Back to School Night is Thursday, September 3 from 4:00-6:00 p.m.** Our Back to School Night virtual video presentation will focus on the freshmen experience. Stay tuned for more details to come.
- **Textbook and novel distribution** – more details will be provided for this event which will be held in Mid-September once schedule changes are complete.
- **Free and Reduced Lunch Application:** All Students **MUST REAPPLY** each year. Even students already enrolled in the free and reduced lunch programs will need to **resubmit** their paperwork on a yearly basis. Directions are included in this mailing for electronic filing. Should you need additional assistance, please reach out to us. Forms will be available through our main office and online in English, Haitian Creole and Spanish. If the application is completed on-line it will be received by Food Service within one day.
- **Students Personal Data/Emergency Records Forms:** The personal data/emergency form should be completed by the parent and returned immediately, **preferably electronically**, to our office. This form should list the names of people to contact during an emergency (at least one additional name **MUST** be listed). If this form is not on file at the school or the emergency information is not completed, we are not permitted to release or speak with anyone other than the parent/guardian, even in an emergency. Thank you, in advance, for your help and assistance with this very important information update for 2020-2021.

Again, we look forward to working with you to help you achieve your goals this school year. **WE ARE RAMFAM, Together Across the Distance!** Thank you, RAMFAM for all your help, your support and your partnership with our school! As always, we are **BETTER TOGETHER!!**

Sincerely,

Kimberly D. Pinhey
Parkside High School Principal

In this message you will find the following information, which will assist you on your first day of the 2020-2021 school year. **Please read the entire packet carefully.**

1. Student Personal Data and Emergency Record. Parent/Guardian must complete the emergency medical form, and **MUST RETURN IT TO SCHOOL through email, mail, or drop it off at PHS main office.**
2. Free and Reduced Meals instructions
3. Health Insurance

The following documents will now be placed ON OUR WEBSITE for your convenience at: pws.wcboe.org

1. Integrated Pest Management Program (*if applicable*)
2. Health Assessment
3. Publicity for Student Activities, Right to Opt Out of Publicity (*This form is available online in Spanish, Haitian Creole & Korean*)
4. Family Portal Information & School Email Login information
5. WCPS Guidelines for Videoconferencing
6. School Calendar
7. Asbestos Hazard Information (AHERA)
8. WCPS Recovery Plan 2020-2021

For Parents & Students

- All students should log-in using their first name and last initial. WCPS understands parents of younger students will be logging in for their children.
- The recording of live audio-video interactions, including screenshots, is prohibited. Please note that in Maryland, it is illegal to record another person through any medium without his/her knowledge.
- Students are expected to actively participate in a manner consistent with the WCPS Code of Conduct. Students are expected to use an appropriate virtual background during videoconferences (students may also be permitted to turn their video off after attendance has been taken).
- Students, and where appropriate parents/guardians, agree to engage in virtual educational experiences with background noises and distractions minimized to the extent practical.
- Students and parents/guardians agree not to share any URL, link or password provided for accessing on-line virtual meetings or other on-line platforms. Links and passwords should be kept confidential.
- Parents/guardians and other household members who normally are not privy to day-to-day classroom and group service discussions agree to respect and keep confidential any personal or private information (e.g. disability status) inadvertently discovered about other students during videoconferencing.
- All expectations in the Student Handbook are also to be observed during remote learning when applicable.
 - In accordance with our dress code, students have the responsibility to choose attire conducive to the educational process.
 - Pajamas and visible undergarments are not appropriate attire for school or videoconferencing.
 - CAP school students will not be required to wear designated CAP attire during virtual learning.
- As a reminder, the WCPS Acceptable Use of Technology Policy applies during all aspects of virtual learning.
- For all additional questions, concerns, or inquiries, please contact your student's principal.

VIRTUAL LEARNING: INSTRUCTIONAL EXPECTATIONS

WCPS will:

- Collaborate with state and county educational leaders to provide and support quality education in a virtual and/or in-person environment.
- Support teachers and staff through ongoing professional development opportunities.
- Ensure a robust instructional program for ALL students through ongoing monitoring of virtual teaching and learning.
- Provide guidance and expectations for safe and effective virtual interactions.

Teachers will:

- Connect with students daily through check-ins and/or teacher-led instruction.
- Record daily attendance.
- Deliver instruction through live and recorded sessions.
- Provide feedback on assignments.
- Connect with students and/or parents during office hours and be available to meet on an individual or group basis.
- Communicate with families using phone, email, Class Dojo, etc.
- Respond to parent and student communications within 1 business day.

Students will:

- Log into Google Classroom and Zoom daily to receive teacher-led instruction and access assignments as scheduled.
- Maintain appropriate attendance with active participation in all classes/courses.
- Complete and submit assignments by established due dates.
- Maintain academic honesty and follow class expectations for virtual learning.
- Review and respond to feedback from teachers.
- Contact teachers with questions about assignments.

Parents will

- Review and support school-specific schedules for distance learning.
- Work closely with teachers to support student learning and address all academic issues.
- Utilize Google Classroom and Family Portal to monitor student learning.
- Encourage the timely submission of assignments.
- Contact teachers with questions about academic issues.
- Contact counselors with concerns about social-emotional issues.
- Review school and WCPS messages.