

Wicomico County Public Schools: Wi-Fi Hotspot Loaner Agreement



This document is distributed at the time the hotspot is assigned to the student. The Agreement becomes binding and the responsibility of the parent/guardian at that point.

Wicomico County Public Schools is offering a limited number of no-cost wireless hotspot devices to loan to qualifying students who do not have Internet access at home. This program enables students to have home Internet service — at no cost. Both the device and monthly service fees are fully paid by the school district. The program is intended to help Wicomico County Public Schools’ students access online resources at home for remote learning. To ensure peace of mind, these devices use CIPA-compliant Internet content filtering and should not be used between 11 p.m. and 6 a.m. The borrowing limit is one device per household, for use during the 2021-2022 school year.

By receiving this form, the parent agrees to assume all responsibility for equipment signed out to the student. A replacement fee will be charged if the device is lost, damaged, or not returned (see prices below). Also, the hotspot device will be disabled from additional use if lost or stolen, or not returned by the due date as determined by WCPS.

As a parent, guardian, or student, I agree to the following statements related to a loaned wireless Internet device for educational use at home.

I agree that my student and I will follow the Wicomico County Public Schools’ Acceptable Use Policy and Procedure.

Acceptable Use

1. I understand the hotspot device is the property of Wicomico County Public Schools (WCPS). The district retains all rights to the hardware and software.
2. I understand that WCPS has the right to monitor and may monitor use of the hotspot.
3. I understand that the student must use district-approved digital tools to protect data privacy. WCPS installs CIPA (Children’s Internet Protection Act) filtering tools to limit access to inappropriate websites.
4. I understand I am responsible for monitoring and guiding my student’s activity while on the hotspot at home.
5. I understand I am completely responsible for the hotspot while checked out.
6. I agree to follow all WCPS regulations and policies governing the use of the device as well as all applicable state and federal laws including copyright and intellectual property law pertaining to software and information.
7. I agree not to remove or alter any Wicomico County Public Schools’ identification labels attached to or displayed on the device, or to change identification within the device.
8. I agree to deliver the device promptly to my school front office for technical inspection, to verify inventory, or for other reasons when requested.
9. I agree to keep the device and district information safe and secure. (i.e., not in open view even in a locked car, or in areas of extreme temperature or humidity).

Damage/Loss

10. I agree to report theft, loss, or damage to the device to the school office immediately, and to the police in the case of theft, and that the district will disable the device from further use.
11. I agree to return the equipment at the end of the loan period set by the school, or when my family moves out of the district. All equipment must be returned within 10 days of disenrollment from WCPS, or the date due as communicated in advance by WCPS (i.e., the last day of the school year). Penalty for not returning equipment by the deadline is 100% of the replacement value of the device.
12. I agree all repair work will be completed by the district. Costs associated with abuse or misuse of the equipment may be my responsibility. Repair and replacement costs are as follows:

Description of standard costs	Amount
Hotspot – lost or damaged; full replacement value	\$150
Hotspot - Carrying Case	\$10
Hotspot - AC Adapter/Cord	\$15

13. I agree the only support the district will provide are instructions on any required setup.
14. I agree the district cannot guarantee wireless coverage.
15. I agree excessive use of the hotspot while on the internet, use beyond instructional purposes, or repair beyond normal wear may reduce or eliminate my access to a loaner device.
16. The term of this agreement is the school year in which the device is assigned to the student, or, if applicable, the length of the summer school session. Record of the device assigned to the student will be maintained in the WCPS Asset Tracking system.

I have read and understand all terms of the agreement. I have discussed the agreement with my student and will support the school in guiding my student in using the hotspot at home as an educational tool.