

BOARD OF EDUCATION OF WICOMICO COUNTY



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REQUEST FOR PROPOSAL RFP 90927-202

The Board of Education of Wicomico County will be selecting a Construction Management at Risk Design-Build (CMr-DB) team for the HVAC, Windows and Doors project at Pinehurst Elementary School located in Salisbury, Maryland.

The contract delivery method for the project will be **Construction Management at Risk Design-Build**.

The selected CMr-DB firm will provide a range of design, pre-construction, construction and post construction services to assist the Board and its Architect with the delivery of the above-mentioned project. Services will range from constructability reviews, the establishment of budgets and schedules, the determination of MBE goals and objectives, solicitation of trade contracts, establishment of the GMP, organization of the work, contract administration, quality assurance and, all aspects of the construction process up to and including commissioning, move-in, occupancy and close-out.

Phase 1 of the RFP process will be acceptance of Statements of Qualification (SOQ) from professional Construction Management at Risk Design-Build teams interested in providing this service. Only firms with a minimum of five (5) years CMr and/or CM-DB experience will be considered.

Interested firms who wish to respond to this request must obtain a Request for Qualifications (**RFQ**) packet from Wicomico County Public Schools. Requests or inquiries should be sent via e-mail to: facilities@wcboe.org. Please include reply contact information and email address.

The RFQ document will become available on Monday, May 3, 2021 by 10 am. Submissions must be received not later than 3:00 p.m. (local time) Friday, May 21, 2021. All details and requirements are provided in the RFQ. All SOQ submitted after this date and time will be considered late.

One (1) PDF copy of the SOQ is to be provided via email no larger than 20 MB to the Wicomico County Board of Education, to the attention of Mark E. Miller, C.P.M., CPPO, Procurement Manager, with the subject line "[Firm Name] – SOQ 90927-202 for Pinehurst ES HVAC/Windows & Doors -CMr-DB Services".

Wicomico County Board of Education
Mark E. Miller, C.P.M., CPPO
Procurement Manager
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memiller@wcboe.org

Wicomico County Public Schools (WCPS) prohibits illegal discrimination based on race, ethnicity, color, ancestry, national origin, religion, immigration status, sex, gender, gender identity, gender expression, sexual orientation, family/parental status, marital status, age, physical or mental disability, poverty and socioeconomic status, language, or other legally or constitutionally protected attributes or affiliations and provides equal access to the Boy Scouts and other designated youth groups.

Discrimination undermines our community's long-standing efforts to create, foster, and promote equity, inclusion, and acceptance for all.

APPENDIX 2

NOTICES:

- **MINORITY BUSINESS ENTERPRISES REQUIREMENTS:**
 - Certified Minority Business Enterprises are encouraged to respond to this solicitation notice.
 - The contractor or supplier who provides materials, supplies, equipment, and/or service for this project shall structure his procedures for the performance of this contract to maximize the utilization, directly or indirectly, of Minority Business Enterprises (MBE) which are currently certified by the Maryland Department of Transportation (MDOT). The contractor or supplier agrees to make a good faith effort to carry out the MBE requirements of this contract in a manner which is consistent with the efficient performance of the project.
 - The CMr shall assist the WCBOE Procurement Review Group in establishing the Project MBE Goal and MBE sub-goals.
 - DURING Phase 2 - The CMr shall submit the Minority Business Enterprise Utilization/Solicitation Affidavit (MBE-U/SA) with the GMP proposal. Failure to submit the MBE-U/SA may result in the GMP proposal being determined as non-responsive. The CMr shall submit to the Board's MBE Liaison all other MBE documents and supporting data within ten (10) working days after notification that the GMP is acceptable.
 - DURING Phase 2 - The CMr shall submit with its GMP proposal a completed "Certified MBE Utilization and Fair Solicitation Affidavit" (Attachment A) and "MBE Participation Schedule" (Attachment B) that identifies the CMr's specific commitment of certified minority business and certifies it made a good faith effort to achieve the goal established in the solicitation. The MBE Participation Schedule (Attachment B) shall include the name of each certified MBE that will participate in the project including its respective MBE classification, and shall include the items of work to be performed or furnished and the committed price or the percentage of the contract to be paid to each MBE for the work or supply.

- Maryland Prevailing Wage Rates are **NOT** applicable to this project per the State of Maryland State Finance and Procurement Article, Section 17.201. Any questions concerning Prevailing Wage requirements should be directed to the State of Maryland Department of Labor, Licensing and Regulation, Prevailing Wage Division, 410-767-2342.

- Davis-Bacon Wage Rates are applicable to the project. This project is partially funded with federal funds.

- State-Funded Construction Projects – Employee Health Care Expenses (COMAR 21.11.16 – Proposed Regulation) Maryland Register, Volume 48, Issue 1, Monday, January 4, 2021 (pages 21, 22 & affidavit) is expected to be an approved regulation prior to the execution of the final contract and will therefore apply to this project.

- **BOND REQUIREMENTS:**
 - A Proposal Bond in the amount of One-Half Percent (.5%) of the Estimated Construction Cost may be required by the CMr firm that is selected in Phase 2 of the RFP process. A proposal bond, irrevocable letter of credit, or cashier's check payable to the Owner will be acceptable. This requirement will be established at the time Phase 2 notices are released.
 - A Bid Bond in the amount of Ten Percent (10%) of the Base Bid may be required by CMr firms that are selected to participate in Phase 2 of the RFP process. The form of the Bid Bond shall be AIA Document A310 Bid Bond - 1970 edition or equivalent. This requirement will be established at the time Phase 2 notices are released.
 - A 100% Performance Bond and 100% Labor and Material Payment Bond, in the full amount of the contract award shall be provided by the successful bidder prior to the execution of the contract.

The Board of Education of Wicomico County reserves the right to reject any or all proposals and waive formalities, informalities, and technicalities therein. The Board reserves the right to contact a CMr for clarifications and may, at its sole discretion, allow a CMr to correct any and all formalities, informalities and technicalities in the best interest of the Board.

Mark E. Miller, C.P.M., CPPO
Procurement Manager