

MARDELA HIGH SCHOOL EXAM EXEMPTION 2009-2010 POLICY AND PROCEDURES

Exams will be given in each subject. The county has mandated that all teachers will give a one period teacher designed first and second semester exam.

Exemption from exams will be determined by the semester grade average and days absent. The following procedures will be followed for this year's exams.

SEMESTER AVERAGE*

A
B
C

MAXIMUM DAYS ABSENT**

4 days absent – Excused or Unexcused
3 days absent – Excused or Unexcused
2 days absent – Excused or Unexcused

*Semester Average calculated by averaging the letter grade of the two term grades and then rounding DOWN per WCBOE policy. (Example: A “B” is worth 3 and a “C” is worth 2 so the average is a 2.5. Round down and the semester average would be a C)

**Days absent determined by official school attendance, not class attendance. Half days are rounded UP. Excused and unexcused days are both counted.

- Students with one or more days of out of school suspension will be required to take exams regardless of grade or attendance.
- Students and/or parents can opt to take the exams even though exempt. Students may wish to take the exam to raise the semester average.

**REMEMBER –
ATTENDANCE, GRADES, AND CONDUCT MATTER NOW
IF YOU WANT TO BE ELIGIBLE FOR
EXAM EXEMPTION LATER!!**