

TECHNOLOGY MANAGEMENT COMMITTEE

Board of Education of Wicomico County

MEETING
5
December 15, 2008

Attendance:

Charlie Bounds, Cris Cuppett, Tom Field, Dr. Fredericksen, Carla Hurchalla, Donna Matteson, Mark Miller, Ian Robertson, Donna Savko,

GroupWise Messages ~ Tom Field

- Tom commented on an email message that he sent last week regarding personal information contained in email messages. Email messages need to stay within the GroupWise network in order to not violate FERPA regulations. Sending email outside of the GroupWise network becomes a problem. An email clarification will be sent today. This will not affect X2 parent portal.
- Donna Matteson commented that Parkside had questions about X2 grade book. Only Northwestern and Mardela are exempt for now. Progress is taking place with construction of their tower. Tom will be sending out the mandatory conversion to X2 grade book.

New Telecom Contracts Update ~ Charlie Bounds (for Brian Foret)

- Charlie commented that a decision needs to be made on this contract, we are getting close.
- Mark Miller – Verizon has supplied a non-responsive bid – unsigned piece of paper. Cavalier is offering a package which totals approximately \$65,000 a year. They are reselling Verizon service. Cavalier is one of the largest alternative service providers. Currently we are with Verizon & Toadnet.
- 14 of our sites are channelized point to point connections. T1 lines cost \$5000 per month. Can we justify keeping these lines?
- Ian Robertson – each radio tower is capable, T1 could be dropped, when we lose power, we have Centrex emergency lines and analog phone lines. Spares are available for all the towers. Not sure if Steve's equipment requirements have been met.
- Mark – We need a decision by February. It needs to be on the January agenda. The board will award the contract.
- Dr. Fredericksen is preparing a letter to President-Elect Obama's economic team looking for public works projects. Discussion on whether this concern could be included in the letter.

- Mark – fiber build out could be a major undertaking, wireless would be faster
- Ian – the biggest part is purchasing the equipment itself
- Charlie – we would not want to give up the E rate money (73%)
- Mark – we could reject all bids and decide to renegotiate
- Mark to submit two incomplete agenda items
- Need to meet with Brian Foret when he returns to discuss further

FY 2009 Lease Purchase Update ~ Mark Miller

- Charlie – we need to be creative this year
- Mark - Donna Matteson and Carl Dragwa have worked together and come up with a \$615,000 wish list for the balance of the 08-09 lease proceeds, \$950,000 invested of the 1.5 million, \$100,000 for storage containers, \$623,000 for laptops, \$88,000 for thin pc's
- Donna – will check with school principals to ensure that the storage device is acceptable, they will bolt to a counter or wall
- Mark will order computers and wait for answer of storage devices

FY 2010 Lease Budget & Computer Purchase Plans ~ Mark Miller

- Retiring this year is a \$335,000 payment – the proceeds are just under 1.25, interest rates are up right now, that money currently is in the budget to replace computers
- Dr. Fredericksen asked about the time frame for replacing computers, and also about computer donations
- Donna Matteson – 4 year replacement schedule, stock is replenished each year; typically we don't except donations – has to have minimum requirements, used computers are very expensive to dispose of
- Mark - grants for computers have been coming in to keep us on schedule
- Charlie – the cost of computers are down, we've been able to keep ahead of the curve with technology
- Mark – we have a 4 year warranty on computers, 5th year agreement fails

FY 2010 Interactive White Board Plan & Budget ~ Mark Miller

- Transferred funds from a program in Instruction last year – \$75,000 for the lease, \$250,000 for the install, need additional money to continue to fund
- Brian Foret to provide cost to install
- Carla Hurchalla – round 2 people will receive when we are ready to go forward
- Charlie – do we have the money to go forward?
- Cost is approximately \$6800 each – ¼ for installation (\$2000)
- Carla – the install cost is more due to everything else it's taking to install
- Charlie - Mark, Carl, and Brian need to get together as soon as Brian returns to determine a ball park figure for cost of one station including installation
- Charlie – asked Carla to keep in touch with Mark due to tight budget line
- Donna Savko will let Mark know about \$1.2 million
- Carla - the next schools scheduled to receive boards are Glen Avenue, Delmar, and Willards
- Chris Cuppett – Glen would need 15 units
- Mark Miller, Brian Foret, Carl Dragwa and Carla Hurchalla to meet as soon as possible to discuss. They will need to determine how much money is available in the Instruction budget to fund the technology lease.

Miscellaneous

- Agenda Item 5 - Technology Inventory and Item 7 - Promethean Board will be discussed at the January meeting

Adjournment

- Meeting ended at approximately 12:10 p.m.
- **Next meetings - January 15, 2008 – 8:30–11:30 a.m., BOE Auditorium**
February 25, 2008 – 8:30-11:30 a.m., BOE Media Center