

**APPROVED**  
**WICOMICO COUNTY BOARD OF EDUCATION**  
**BUDGET CALENDAR**  
**FISCAL YEAR 2010-2011**

<b>October 23, 2009</b>	<b>Budget Manager distributes budget request packets to all employees having budget responsibility.</b>
<b>November 17, 2009</b>	<b>Board Budget Committee meets to review current year's budget line items and develop priorities for new year's budget process/funding submissions.</b>
<b>November 23, 2009</b>	<b>Employees with budget responsibility must turn in all budget worksheets noting new requests and/or funding realignments to Budget Manager to commence budget compilation and also to their Director for review.</b>
<b>December 16, 2009</b>	<b>Budget Manager meets with Directors to review/modify requests.</b>
<b>December 22, 2009</b>	<b>Directors submit modified requests to the Assistant Superintendents for review.</b>
<b>January 7, 2010</b>	<b>Assistant Superintendents meet and review with the Superintendent all budget requests they would support putting forth to the Board of Education.</b>
<b>January 14, 2010</b>	<b>Board holds a Public Hearing to receive public input for the FY2011 unrestricted operating budget requests @ 5:30pm in the Central Office Auditorium.</b>
<b>January 21, 2010</b>	<b>Superintendent instructs Budget Manager as to budget requests to compile for submission to the Board of Education Budget Committee &amp; determines with Asst. Superintendents their priority order.</b>
<b>February 2, 2010</b>	<b>Board of Education Budget Committee meets with Superintendent and staff.</b>
<b>February 9, 2010</b>	<b>Board of Education Budget Committee meets with Superintendent and staff.</b>
<b>February 16, 2010</b>	<b>Board of Education Budget Committee meets with Superintendent and staff.</b>
<b>February 23, 2010</b>	<b>Board of Education Budget Committee meets with Superintendent and staff.</b>
<b>March 5, 2010</b>	<b>Board of Education directs Superintendent and Finance as to compilation and priority of budget for submission to the Wicomico County Council (WCC).</b>
<b>March 9, 2010</b>	<b>Board adopts the FY2011 Proposed Budget at their regular scheduled meeting.</b>
<b>March 12, 2010</b>	<b>Finance submits FY2011 Proposed Budget to WCC.</b>
<b>April ??, 2010</b>	<b>WCC has public hearing to review their budget.</b>
<b>May 20, 2010</b>	<b>Board holds a second Public Hearing to receive additional public input for the FY2011 unrestricted operating budget requests @ 5:30pm in the Central Office Auditorium.</b>
<b>May 31, 2010</b>	<b>WCC adopts their Expense Budget &amp; notifies the Board of Education of our appropriation.</b>
<b>June 1, 2010 thru June 15, 2010</b>	<b>Superintendent and staff begin work to revise the proposed budget (if required) based upon the actual appropriation from the Wicomico County Council.</b>
<b>June 22, 2010</b>	<b>Superintendent and staff submit their budget recommendations to the Board of Education at their regular scheduled meeting.</b>
<b>June 29, 2010</b>	<b>Board of Education adopts the FY2011 Approved Budget at a special meeting.</b>